



WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:
Clair Francis

14 November 2022

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL OVERVIEW AND SCRUTINY COMMITTEE to be held on Tuesday 22 November 2022 at 7.30 pm in the Council Chamber, Campus East, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Governance Services Manager

AGENDA PART 1

1. SUBSTITUTION OF MEMBERS
To note any substitution of Members made in accordance with Council Procedure Rules.
2. APOLOGIES
3. MINUTES
To confirm as a correct record the Minutes of the meeting held on 27 September 2022 (previously circulated).
4. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 11
5. DECLARATIONS OF INTERESTS BY MEMBERS
To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the agenda.
6. COUNCILLOR CALL FOR ACTION
To receive and consider any requests by a councillor to scrutinise any matter relevant to the functions of the Committee. Requests must be received by Governance Services by 2pm on Tuesday 15 November 2022.

7. FOOD SAFETY SERVICE PLAN (Pages 3 - 24)
Report of the Service Director (Resident and Neighbourhood), and associated Food Service Safety Plan.
8. UPDATE ON AFFORDABLE HOUSING STRATEGY
Officers to provide an update on progress.
9. SCRUTINY TASK AND FINISH PANELS (T&PS) PROGRESS UPDATES
To receive an update on the Scrutiny Task and Finish Panels (T&Ps).
10. COMMITTEE WORK PROGRAMME FOR 2022/23 (Pages 25 - 44)
The pro-forma sets out a draft of the Committee's work programme for comment. The work programme enables forward planning of items to be considered. In addition, the Forward Plan and Key Decision List are attached for Members to consider. The Scrutiny Scoring Form is available to assist in determining the value of any potential scrutiny.
11. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

Circulation: Councillors G.Michaelides (Chairman) T.Rowse
 F.Marsh (Vice-Chairman) M.Siewniak
 M.Holloway (Vice-Chairman) C.Stanbury
 L.Chesterman S.Thusu
 L.Crofton T.Travell
 A.Hellyer R.Trigg
 C Juggins

Senior Management Team
Press and Public (except Part II Items)

**If you require any further information about this Agenda, please contact
Clair Francis, Governance Services on 01707 357468 or email –
democracy@welhat.gov.uk**